Policy Number: EL-2

Policy Type: Executive Limitations

Policy Title: Emergency Administrator Succession

In order to protect the Board in the event of sudden loss of Administrator services, the Administrator shall assure that no fewer than one other staff member is familiar with Board and Administrator issues and processes and is capable of assuming Administrator responsibilities on an interim basis, should the unexpected need arise.

Monitoring Method: Internal Report Adopted/Revised: May 9, 2001