**Policy Number: GP-3** 

Policy Type: Governance Process Policy Title: Board Job Description

The job of the Board is to represent and lead the school by determining and demanding appropriate and excellent organizational performance. To distinguish the Board's own unique job from the jobs of the Administrator and staff, the Board will concentrate its efforts on the following:

- 1. Utilizing available avenues to ensure input from students, staff, parents and the community as a means to link to the entire community.
- 2. Developing written governing policies which, at the broadest levels, address:
  - a. *Ends*: Organizational products, impacts, benefits, results, services, recipients and their relative worth (what end result is desired for whom and at what cost);
  - b. *Executive Limitations*: Constraints on executive authority which establish the practical, ethical and legal boundaries within which all executive activity and decision-making will take place;
  - c. *Governance Process*: How the Board will conceive, carry out and monitor its own work;
  - d. *Board/Staff Relationship*: How authority is delegated and its proper use monitored; the Administrator role, authority and accountability.
- 3. Ensuring organizational performance consistent with *Ends* and *Executive Limitations* policies.
- 4. Ensuring Board performance through monitoring *Governance Process* and *Board-Staff Relationship* policies.
- 5. Ensuring that the Ends are the focus of organizational performance.

Monitoring Method: Board Self-Assessment Adopted/Revised: July 19, 2001